

**Board of Directors Meeting  
Del Tierra HOA  
March 18, 2025 Approved  
MINUTES**

**CALL TO ORDER**

The meeting was called to order at 6:00 pm

**DETERMINATION OF A QUORUM**

A quorum was confirmed at the start of the meeting with Chris Yates, Robert TenHaaf, Dawn Wright, Emma Cecil, Mike Lynch and Logan Pizano, CAM.

**CONFIRMATION OF PROPER MEETING NOTICE**

Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

**MINUTES**

Chris Yates motioned to accept the February Minutes. Dawn Wright seconded. **The motion passed unanimously.**

**Review board of directors meeting process and rules:** Chris provided details on meeting process and member interaction during the meeting.

**Reports:**

- a. **Financial:** Chris Yates motioned to accept the January and February Financials. Dawn Wright seconded. **The motion passed unanimously**
- b. **Management Report:** No management Report was given at this time Due to items on the agenda.

**OLD BUSINESS:**

- a. Landscape Update – A quote was submitted by Sunrise to Spray the Aloft insecticide Blanket for \$3,072.00. Bob made a motion to approve the submitted quote and Mike seconded. **The Motion Passed Unanimously.**
- b. Lighting – JB electric submitted a quote for Light Post Repair at \$11,625.00. If they will agree to a do not exceed of \$11,400. They will be approved. Chris made a motion to approve this decision and Dawn seconded. **The Motion Passed Unanimously.**
- c. Gate Update – The Board would like to look into putting a firelock on the Back gate from the fire Marshal. If this is allowed, they would like to conditionally approve. Chris made a motion to conditionally approve the Decision, Dawn seconded. **The motion passed unanimously.**
- d. Reserve Study (Staebler) – Bob made a motion to approve Staebler's reserve study quote at \$5,500.00 Chris seconded. **The Motion passed unanimously.**
- e. Legal Updates – The Board would like to reach out to Mankin Law to see what the next steps are in moving forward with the rental amendment change.
- f. Lights By mailbox steps (Solar) – Chris made a motion to approve the

purchase of solar lights, and posts not to exceed \$1,130.00. Dawn seconded. **The Motion passed unanimously.**

### **NEW BUSINESS:**

- a. Pool Repair – Signet has provided repair quotes for the feature pump/ circulator motor and the Pool Lights. Chris made a motion to approve the submitted quotes. and Dawn seconded. **The Motion Passed Unanimously.**
- b. Cleaning Company – More communication needs to be done with Abel. The signs at the front entrance have still not been remounted along with the existing post being reattached.
- c. Audit Quotes – Miller and Company submitted their annual quote for this years Audit. Bob made a motion to approve the submitted quote. and Chris seconded. **The Motion Passed Unanimously.**
- d. Food Truck – Friday night food trucks will be cancelled moving forward due to the turn out.
- e. Violations – The March List of violations was approved, and violations will be sent out following this meeting. An email Blast will be sent to all residents to inform them of the start up of parking violations. This email will be sent April 1<sup>st</sup> with a May 1<sup>st</sup> start date.

**Resident Comments:** The floor was open to owner comments and questions.

### **ADJOURNMENT**

There being no further business, a motion was made by Chris and seconded by Dawn to adjourn the meeting. The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Logan Pizano, CAM