

**Board of Directors Meeting  
Del Tierra HOA  
February 20, 2024  
Approved**

**CALL TO ORDER**

Mike Lynch called the meeting to order at 6:00 pm, February 20, 2024

**DETERMINATION OF A QUORUM**

A quorum was confirmed at the start of the meeting with Mike Lynch, Bob tenHaaf and Hector Morales present. Chris Yates and Emma Cecil could not attend. Frank DeMatteis, Association Manager, was also present.

**CONFIRMATION OF PROPER MEETING NOTICE**

Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes. Vice President Lynch reviewed the meeting process and rules.

**MINUTES**

The Minutes of the January 16, 2024, Board Meeting **were approved by all Members present** with a Motion by Mike Lynch and second by Bob tenHaaf.

**Reports:**

- a. **Financial:** December 31, 2023, Financials and YE were presented by Hector Morales. A motion by Hector Morales and second by Mike Lynch to accept the financials passed unanimously.
- b. **Management Report:** Frank DeMatteis presented the Management Report for the period.

**NEW BUSINESS:**

- a. The Board covered all items of New Business with reporting and discussion.
- b. A motion by Mike Lynch and second by Bob tenHaaf to approve the repair of the Cybex 525 A machine in the gym in the amount of \$804.74 was approved unanimously.
- c. Fountain repairs involving electrical aluminum wiring remediation was discussed and continued effort to remedy is progressing.
- d. A motion by Mike Lynch and second by Bob tenHaaf to approve the Towing Guidelines passed unanimously.
- e. A motion was made by Mike Lynch with a second by Bob tenHaaf to approve two proposals from WestCoast Landscape & Lawns, one in the

amount of \$750.35 and another in the amount of \$3,261.00 passed unanimously. Both relate to the county installing meters for the Unclaimed Water project in process.

**Resident Comments:** The floor was open to owner comments.

**ADJOURNMENT**

There being no further business, a motion was made by Mike Lynch and second by Bob tenHaaf to adjourn the meeting 6:55 PM was approved by all.

Respectfully submitted,

Frank DeMatteis  
Community Association Manager