

# Del Tierra Homeowners' Association, Inc.

C/o C&S Community Management Services, Inc.

Joe Dobson, CAM

4301 32<sup>nd</sup> St W, Suite A-20

Bradenton, FL 34205

941-744-9009

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## APPLICATION FOR APPROVAL TO LEASE

The application must be completed in its entirety. An incomplete application will not be considered. A copy of the lease agreement must be attached to this application. A \$125.00 NON-REFUNDABLE fee, payable to "C&S Community Management Services, Inc.". Check or proof of payment must be attached to each application for approval. **If applicants are not legally married, then an application for each person must be completed.**

### APPLICANT PORTION:

**Del Tierra**

**Address** \_\_\_\_\_

\_\_\_\_\_

Full name of Applicant \_\_\_\_\_

Soc. Sec. No. \_\_\_\_\_ Birth Date \_\_\_\_\_

Full Name of Spouse \_\_\_\_\_

Soc. Sec. No. \_\_\_\_\_ Birth Date \_\_\_\_\_

Full name, and relationship to applicant of others who will occupy the home with Applicant, including children:

**NAME**

**RELATIONSHIP**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Pet(s) (type, breed, etc.)**

\_\_\_\_\_

**Current Address or Mailing Address of Applicant(s):**

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # (Home) \_\_\_\_\_ (Office) \_\_\_\_\_

**Vehicles to be kept at Del Tierra:**

Make \_\_\_\_\_ Type \_\_\_\_\_ Year \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_

Make \_\_\_\_\_ Type \_\_\_\_\_ Year \_\_\_\_\_ Tag No \_\_\_\_\_ State \_\_\_\_\_

Drv Lic. # \_\_\_\_\_ Drv Lic. # \_\_\_\_\_

Planned occupancy date:

If Lease: From (Date) \_\_\_\_\_ to \_\_\_\_\_

Real Estate Agent (I/A) \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

By signing below, I acknowledge that I have received and read a copy of all of the Association Governing Documents and Rules and Regulations. I understand my responsibilities as a renter/occupant. I agree to abide by the provisions of said documents.

I agree to hold harmless C&S Community Management Services, Inc. AAMC, and all providers of information on the prospective tenants stated above. In the event that the information provided by me (us) is found to be misleading or false, my acceptance for this lease, whether determination is made before or after my date of occupancy, may be affected.

I do hereby authorize with my/our signature(s) the release of public records, credit report, rental or lease information and employment verification, whether by fax, verbal, photocopy or original signature, to C&S Community Management Services, Inc. AAMC, and all its members now and in the future for exclusive use of Del Tierra Homeowners' Association, Inc.

Date: \_\_\_\_\_ Applicant signature: \_\_\_\_\_

Date: \_\_\_\_\_ Applicant signature: \_\_\_\_\_

**HOMEOWNER PORTION:**

The homeowner must complete this portion of the Application and comply with the following steps before the Association will consider the Application.

Send completed application to Del Tierra Homeowners' Association, Inc. c/o C&S Community Management Services, Inc., 4301 32<sup>nd</sup> St W, Suite A-20 Bradenton, FL 34205 (You may also email it to [jdobson@cscmsi.com](mailto:jdobson@cscmsi.com)) along with the required payment.

- 1) Make sure a check for the application fee (payable to C&S Community Management) in the amount of \$125.00 is submitted by the Lessee.
- 2) Payment can also be made on the web at <https://www.cscmsi.com/requests/forms> look for these options below:  
**Application Payment (Standard w/ Criminal Report) - \$125.00;**  
**Application Payment for Rush Service - \$50.00 (If application is**

**\*\*\*If applicants are not legally married, an additional application fee is required to process two separate credit and background reports.**

- 2) Please attach a copy of the proposed lease signed by the proposed tenant(s).

No approval of this Application shall be valid or binding unless: all owners of the home or their authorized agent sign Application; All assessments, late fees, etc., are paid in full through the date lease.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

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**FOR OFFICE USE ONLY**

**RECEIPT:**

Received by: \_\_\_\_\_ Date \_\_\_\_\_

**BOARD ACTION: APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

Signature \_\_\_\_\_ Date \_\_\_\_\_