

**DEL TIERRA HOMEOWNERS' ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE APPLICATION**

This request form is to be completed by the homeowner and submitted to the Manager for approval by the ARC **BEFORE** any work commences.

Please refer to your Declaration of Covenants, Conditions and Restrictions and the ARC Guidelines to ensure you are complying with the standards of the community.

Pursuant to Section 2.5 of the Del Tierra ARC Guidelines the reviewing body has 60 days to review this application. Pursuant to Section 2.6.1 of the Del Tierra ARC Guidelines this document once approved is only valid for 120 Days.

Please return the completed form with required images or documentation to:

The Property Manager Office at the Clubhouse Pavilion during regular business hours. You may also mail, email as pdf to:

Del Tierra HOA
C/o Joe Dobson, CAM
15521 High Bell Place
Bradenton, FL 34212
Phone 941-744-9009
jdobson@cscmsi.com

THIS SECTION TO BE COMPLETED BY HOMEOWNER

NAME: _____

PROPERTY ADDRESS: _____

PHONE: _____ **EMAIL:** _____

DESCRIBE THE CHANGE/ADDITION/INSTALLATION:

(i.e. Repaint exterior, Screen enclosure, Pool, Landscape change, Driveway change, Gutters, Storm Shutters, etc.)

LOCATION:

(Attach a copy of a survey map, site plan with a suitable diagram showing where the addition is located)

SPECIFICATIONS:

(Attach copies of plans, dimensions, estimates, images/drawings, paint color sample(s), landscaping design images, etc.) Please list proposed materials.

All requests must conform to all local zoning and building regulations and you must obtain all necessary permits if the ARC approves your request.

OWNER SIGNATURE: _____

SECTION TO BE COMPLETED BY MANAGEMENT

DATE RECEIVED: _____

Date Approved: _____

Date Denied: _____

PROPERTY MANAGER OR BOARD MEMBER'S
SIGNATURE: _____

COMMENTS OR
CONDITIONS: _____
