

**Board of Directors Meeting  
Del Tierra HOA  
August 15, 2023  
APPROVED MINUTES**

**CALL TO ORDER**

The meeting was called to order at 6:00 pm

**DETERMINATION OF A QUORUM**

A quorum was confirmed at the start of the meeting with Chris Yates, Emma Cecil, Mike Lynch, Bob TenHaaf, and Hector Morales, present. Joe Dobson, CAM was also present.

**CONFIRMATION OF PROPER MEETING NOTICE**

Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

**MINUTES**

Chris motioned to approve the July minutes. Hector seconded. **The motion passed unanimously.**

**Review board of directors meeting process and rules:** Chris provided details on meeting process and member interaction during the meeting.

**Reports:**

- a. **Financial:** Hector reviewed the July 2023 Financial report. Chris motioned to accept the report. Hector seconded. **The motion passed unanimously.**
  
- b. **Management Report:** Joe gave updates on the pool, Hearing Committee, ARC Committee, Landscaping/Lake Maintenance, Collections, HOA Janitor/Handyman, Leases, Gates, Fountains, and Inspector Summary/Fines. Chris Motioned to approve the Management Report. Hector seconded. **The motion passed unanimously for the report.** However, since the board did not see it prior to the meeting, the violation/fining portion **DID NOT PASS. The vote was 2 for passing, 3 against passing.**

**OLD BUSINESS:**

- a. Chris presented the Fining Structure for Del Tierra that was in place. Mike made a motion to approve the fining structure, without the portion on Unauthorized Vehicles in Driveway due to concerns over identification of the vehicles. Hector seconded the motion, and it was passed unanimously.
  
- b. Bob advised that he and Mike had met with Brightview and provided an update on the status of the landscaping.

## **NEW BUSINESS:**

- a. Brightview Proposal for \$5,875.00 - to remove a dead tree in the preserve that could potentially cause damage to the house at 15439 Trinity Fall Way. Chris made a motion to approve, Mike seconded and the **Motion Passed Unanimously.**
- b. Sarasota Gate Proposal for \$1,606.00 – Gate repair of the South Entry gate at the Pool. Chris made a motion to approve, Mike seconded and the **Motion Passed Unanimously.**
- c. Plumbing Proposals – The board reviewed three proposals to replace the 7 Toilets at the clubhouse. Logan Plumbing \$9,121.00; Plumbing Today \$10,938.00; Roto Rooter \$14,389.00. Chris made a motion to approve the Logan Plumbing proposal due to the warranty, Mike seconded and the **Motion Passed Unanimously.**
- d. Pool Shade Wood Poles – Painting/Staining the wood poles at the pool was discussed. Emma made a motion to approve, Mike seconded and the **Motion Passed Unanimously.**
- e. Clock for the Pool Area – the board discussed adding a pool to the outside wall in the pool area. Chris made a motion to approve not more than \$75.00, Emma seconded and the **Motion Passed Unanimously.**
- f. Parking Violations and enforcements discussion – Mike spoke about parking violations and enforcement issues. Signal88 and the information they stated they could provide but had failed to provide. Mike requested permission to speak with Signal88. The board agreed to allow Mike to speak with Signal88.
- g. US Flags for Holiday Display – Lori Ludwig presented options for the HOA to purchase 200 flags to be planted around the main gate area and in the beds along Rye Road to celebrate Flag related holidays. Chris made a motion to approve up to \$275.00 to be spent, Mike seconded and the **Motion Passed Unanimously.**

**Resident Comments:** Residents voiced issues with the landscaping company. The board is addressing this.

## **ADJOURNMENT**

There being no further business, a motion was made by Chris and seconded by Mike to adjourn the meeting. The meeting was adjourned at 7:26 pm.

Respectfully submitted,

Joe Dobson, CAM