

**Board of Directors Meeting  
Del Tierra HOA  
November 15, 2022  
APPROVED MINUTES**

**CALL TO ORDER**

The meeting was called to order at 6:02pm

**DETERMINATION OF A QUORUM**

A quorum was confirmed at the start of the meeting with Kasey Wright, Emma Cecil, Hector Morales, Chris Yates, and Greg Updegraff were all present. Joe Dobson, CAM was also present.

**CONFIRMATION OF PROPER MEETING NOTICE**

Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

**MINUTES**

A motion was made by Kasey and seconded by Chris to approve the Board of Director Minutes of October 18<sup>th</sup>. **Motion passed unanimously.**

**Review board of directors meeting process and rules:** Kasey provided details on meeting process and member interaction during the meeting.

**Board member reports:**

- a. Financial: Hector reviewed the financial report for October 2022
- b. Hearing Committee: The Hearing Committee met on December 9, 2022. No residents in attendance. There was some confusion between the Hearing Committee members and the manager regarding the fines. After clearing the confusion up, The Hearing Committee was unanimous that the fines from the November board meeting move forward. 2 @ \$200 each and 5 @ \$100 each. All members were unanimous in that decision.

**OLD BUSINESS:**

**Golf Cart Registration Update** – Chris provided the board with 3 license plate designs from LeeWard Productions. The board reviewed all designs and decided on Design 1. Kasey motioned to order Design 1. Greg seconded. **Motion Passed Unanimously**

**Playground Maintenance** – Joe presented the board with 3 quotes for the playground that also included the common areas. The board reviewed the 3 quotes along with the possibility of a part time janitorial/maintenance person. Kasey motioned to table this discussion until after the holidays. Greg seconded. **Motion passed Unanimously**

**Budget Discussion:** Hector presented the proposed budget for 2023. Kasey motioned to accept the budget. Greg seconded. **Motion passed Unanimously**

## **NEW BUSINESS:**

**Events Committee:** Emma proposed starting an Events Committee to better facilitate bringing the community together. Christmas events were discussed. Kasey motioned to allow the Events Committee to form. Greg seconded. **Motion passed Unanimously**

**Liberty Gates:** Chris presented the board with 2 quotes from Liberty Gates. First was for a maintenance contract and the second was to upgrade the callbox system. Kasey motioned to accept the proposals. Hector seconded. **Motion Passed Unanimously**

**Verizon Internet/Phone Proposal:** Chris proposed that HOA get rid of the cable in the Fitness Center as it is costly and rarely used, and upgrade the internet service as a cost savings measure. Kasey motioned that the HOA act on the cost savings. Hector seconded. **Motion Passed Unanimously**

**Cepra Irrigation Proposal:** Joe presented the board with an irrigation proposal for general repairs on the irrigation in the common areas not to exceed \$4,000. Kasey motioned to approve the proposal. Greg seconded. **Motion passed Unanimously.**

**CAM – Fulltime:** Kasey presented the board with an amendment to the current management contract bringing Joe on as a full-time manager for the HOA with a 3 year contract starting January 1, 2023. Kasey motioned to accept the contract. Chris seconded. **Motion passed Unanimously**

**CCR Violations:** Violations to be considered by Hearing Committee at the next meeting after the Board meeting in which they are approved.

- a. **Security Summary Violations:** There were 2 parking violations as reported by Sarasota Security Patrol. Kasey motioned to approve all fines. Greg seconded. **Motion Passed Unanimously**
- b. **C&S Inspector Violations:** The inspector report was submitted with 7 fines from the report. Kasey motioned to proceed with the fines. Greg seconded. **Motion passed Unanimously**
- c. **ARC Violation and modification fines -** None

**Architectural Review Committee:** Joe reviewed the list of the submitted ARC applications for this period.

**Lease Application Review:** Joe reviewed the list of submitted Lease applications for this period.

**Announcements:** No Announcements.

Next meeting will be held on Tuesday, February 21, 2023 at 6pm at Bayside Church.

## **ADJOURNMENT**

There being no further business, a motion was made by Kasey and seconded by Greg to adjourn the meeting. Meeting was adjourned at 7:19 pm.

**The motion passed unanimously.**

Respectfully submitted

Joe Dobson, CAM