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**Board of Directors Meeting
Del Tierra HOA
October 19, 2021
UNAPPROVED MINUTES**

CALL TO ORDER

The meeting was called to order at 6:00pm

DETERMINATION OF A QUORUM

A quorum was confirmed with Michael Lynch, Vicki Hommel, Kasey Wright, Megan Silvestri and Robert Tenhaaf. Elizabeth Handwerger, CAM was present and took minutes.

CONFIRMATION OF PROPER MEETING NOTICE

Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

MINUTES

A **motion** was made by Mike Lynch and **seconded** by Vicki Hommel to approve the September 21, 2021 Board of Director Minutes with corrections. **The motion passed unanimously.**

Review board of directors meeting process and rules: Mike provided details on meeting process and member interaction during the meeting.

Board member reports:

- a. Financial: Bob reviewed the financial report for September.
- b. Hearing Committee: Hearing Committee Meeting is the second Wednesday of each month. The last meeting was held on October 13 and 1 resident showed up.

OLD BUSINESS:

a. Community Improvement:

- a. Heating of pool: Currently seeking RFPs and anticipated monthly expenses to heat the pool.
- b. Amendment Discussion (Golf Carts, Towing, Rental Limits): Mike proposed/made a **motion** and Vicki **seconded** to hold 2 Town Hall Meetings with 1 or 2 Board members in attendance to review and discuss the proposed amendments. All were in favor and the **motion passed unanimously.** Mike read the following, proposed amendments:
 - i. Rental Amendment: Mike made a **motion** and Vicki **seconded** to approve the amendment and move forward with a membership vote. All were in favor and the **motion passed unanimously.**
 - ii. Golf Carts: Mike made a **motion** and Vicki **seconded** to approve the amendment and move forward with a membership vote. All were in favor and the **motion passed**

- 1 **unanimously.**
2 **iii. Towing:** Mike made a **motion** and Vicki **seconded** to
3 approve the amendment and move forward with a
4 membership vote. All were in favor and the **motion passed**
5 **unanimously.**

- 6 **c. Palm Removal and Treatment:** Bismarck Palms at front entrance are
7 being treated and the dead Bismarck Palms will be removed.
8 **d. Call Box Upgrade:** The front gate call box's motherboard was
9 replaced at no cost and the landline has been installed.

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11 **NEW BUSINESS:**

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13 **A. Community Improvement:**

- 14 **a. HOA Website Upgrade:** The Board discussed upgrading the Del
15 Tierra website to include a link/portal to the C&S Del Tierra web
16 portal, a "resident only" area and other upgrades for a quoted
17 price of \$1495.
18 i. A **motion** was made by Mike and **seconded** by Vicki to move
19 forward with the website upgrades at an estimated cost of
20 \$1495. All were in favor and **the motion passed unanimously.**
21 **b. Discussion Requests:**
22 i. **Amending Fencing Requirements:** The Board discussed this
23 and members need to continue to follow the procedures in
24 the governing documents.
25 ii. **Bringing Pool Heating quotes to a member vote:** The Board
26 discussed this and will follow up with Association's attorney at
27 the request of membership.
28 iii. **Moving Board Meetings from 6pm to 7pm:** This discussion
29 request was rescinded.

30
31 **CCR Violations:** Violations to be considered by Hearing Committee at the next
32 meeting after the Board meeting in which they are approved.

33
34 **A. Violations:**

- 35 i. **Parking Violations:** A **motion** was made by Mike and
36 **seconded** by Vicki to approve the 7 parking violation fines;
37 the 6 first time offenders at \$50 and the second time offender
38 for \$100. All were in favor and **the motion passed**
39 **unanimously.**
40 ii. **Garbage Violations:** A **motion** was made by Mike and
41 **seconded** by Vicki to approve the 18 garbage fines; the
42 habitual offender at \$200, repeat offenders at \$50 and first
43 time offenders at \$25. All were in favor and **the motion**
44 **passed unanimously.**

45
46 **Architectural Review Committee:** Elizabeth Handwerger gave a report on all
47 routine ARC application approved over the past month. Please see the
48 attached list of approved ARC applications from September 22, 2021 through
49 October 19, 2021.

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Lease Approval Report: Elizabeth Handwerger discussed any leases approved over the past month. Please see the attached list of Lease Applications from September 22, 2021 through October 19, 2021.

Announcements
None

Next meeting will be held on Tuesday 11/16/2021 at 6pm at Bayside Church as well as a teleconference bridge.

ADJOURNMENT

There being no further business, a **motion** was made by Mike and **seconded** by Vicki to adjourn the meeting. Meeting was adjourned at 7:09 pm.

The motion passed unanimously.

Respectfully submitted,

Elizabeth Handwerger, CAM