

1 Board of Directors Meeting  
2 Del Tierra HOA  
3 September 21, 2021  
4 APPROVED MINUTES  
5

6 **CALL TO ORDER**

7 The meeting was called to order at 6:03pm  
8

9 **DETERMINATION OF A QUORUM**

10 A quorum was confirmed with Michael Lynch, Vicki Hommel, Kasey Wright and  
11 Robert Tenhaaf. Elizabeth Handwerger, CAM was present and took minutes.  
12

13 **CONFIRMATION OF PROPER MEETING NOTICE**

14 Notice was posted in accordance with the Bylaws of the Association and  
15 requirements of Florida Statutes.  
16

17 **MINUTES**

18 A **motion** was made by Mike Lynch and **seconded** by Vicki Hommel to approve  
19 the August 17, 2021 Board of Director Minutes with corrections. **The motion**  
20 **passed unanimously.**  
21

22 **Review board of directors meeting process and rules:** Mike provided details on  
23 meeting process and member interaction during the meeting.  
24

25 **Board member reports:**

- 26 a. Financial: Bob reviewed the financial report for July and August.  
27 b. Hearing Committee: Hearing Committee Meeting is the second  
28 Wednesday of each month.  
29

30 **OLD BUSINESS:**

31  
32 **a. Community Improvement:**

- 33 a. Heating of pool: Currently seeking RFPs and anticipated monthly  
34 expenses to heat the pool.  
35 b. Onsite management representative: The Board reviewed the new  
36 manager's onsite hours and the materials that were mailed out to  
37 members. Another notice will be sent out to detailing a phone  
38 number and mailing address for the onsite office at the Pavilion.  
39 c. Amendment Discussion (Golf Carts, Towing, Rental Limits): The Board  
40 discussed proposed amendments topics.  
41 i. Rentals: The Board discussed possibly limiting the amount of  
42 rentals in the community. Elizabeth Handwerger, CAM will  
43 work on a current list of rentals in the community.  
44 ii. Golf Carts: The Board discussed whether to allow golf carts or  
45 completely prohibit them from the community.  
46 iii. Towing: The Board discussed possible immediate towing from  
47 12am to 5am.

48 A **motion** was made by Mike and **seconded** by Vicki to work with the  
49 Association's attorney to draft possible amendments related to golf

1 carts, towing and rental restrictions for further review of the Board. All  
2 were in favor and **the motion passed unanimously.**

3  
4 **NEW BUSINESS:**

5  
6 **A. Community Improvement:**

7 i. Palm Removal and Replacement: The Board discussed the  
8 different options and proposals for removal and replacement  
9 of the dead Bismarck Palm at the front entrance.

10 1. A **motion** was made by Mike to hire Clean Cut Tree  
11 Service to remove the dead Bismarck Palm for the  
12 proposed price of \$550 and to table a decision for 6  
13 months to replace the Palm. Vicki **seconded**, and all  
14 were in favor. **The motion passed unanimously.**

15 ii. Bismarck Palm Treatment: The Board discussed treatment  
16 options for the surrounding Bismarck Palms.

17 1. A **motion** was made by Mike and **seconded** by Vicki to  
18 hire Createscapes to treat/drench with injections the all  
19 Bismarck Palms in September, January and May for the  
20 proposed price of \$4,200. All were in favor and **the**  
21 **motion passed unanimously.**

22 iii. Annual Plantings: The Board discussed the proposal from  
23 Cepra for annual plantings.

24 1. A **motion** was made by Mike and **seconded** by Vicki to  
25 approve Cepra's proposal for \$1376.89. All were in  
26 favor and the motion passed unanimously.

27 2. A **motion** was made by Mike and **seconded** by Vicki to  
28 allow Cepra to move forward 3 times a year with  
29 annual plantings without Board approval up to \$1500.  
30 All were in favor and **the motion passed unanimously.**

31 iv. Community Activity Funding: The Board discussed funding  
32 community events and activities.

33 1. A **motion** was made by Mike and **seconded** by Vicki to  
34 set aside \$3K in budget. All were in favor and **the**  
35 **motion passed unanimously.**

36 v. Call Box Upgrade: The Board discussed the front gate call  
37 box issues, specifically the issue of a wireless cellular line. The  
38 Board discussed keeping the wireless cellular line and having  
39 to eventually upgrade the 5G, and the option of replacing it  
40 with a landline.

41 1. A **motion** was made by Mike and **seconded** by Vicki to  
42 replace the wireless cellular line with a Frontier landline  
43 at \$1350 for installation. All were in favor and **the**  
44 **motion passed unanimously.**

45  
46 **CCR Violations:** Violations to be considered by Hearing Committee at the next  
47 meeting after the Board meeting in which they are approved.

48  
49 A. Violations: A **motion** was made by Mike and **seconded** by Vicki to fine the

1 5 first-time offense vehicles noted in front of homes by Sarasota Security in  
2 the amount of \$50.00, repeat offenders \$100, and trailer parking \$400.

3 ***Motion passed unanimously.***

- 4 i. ARC Application violation: A **motion** was made by Mike and  
5 **seconded** by Vicki to send a notice that they have 14 days to  
6 submit an ARC application for review and approval. After  
7 the application is approved, they have 60 days to complete  
8 the work. All were in favor and **the motion passed**  
9 **unanimously.**

10  
11 **Architectural Review Committee:** The Board discussed two pending ARC  
12 applications.

13 A. 15228 Peaceful Bull Way - A **motion** was made by Mike to conditionally  
14 approve either concrete or pavers on both sides of the driveway. Vicki  
15 **seconded** and the **motion passed by a majority vote.**

16 B. 14822 Trinity Fall Way – A **motion** as made by Mike and **seconded** by Vicki  
17 to deny the request for fencing as written. All were in favor and **the**  
18 **motion passed unanimously.**

19 C. Elizabeth Handwerger gave a report on all routine ARC application  
20 approved over the past month.

21 i. 109 Tierra Verde Way – paver addition – approved 9/3/21

22 ii. 15540 Rose Grove Drive – addition of fencing – approved  
23 9/8/21

24 iii. 14815 Trinity Fall Way – addition of curbing – approved  
25 9/15/21

26 iv. 15021 Trinity Fall Way – installation of pool – approved 9/15/21

27 v. 110 Brilliant Bloom Court – widening of driveway – approved  
28 9/21/21

29 vi. 311 Tierra Verde Way – addition of solar panels – approved  
30 9/21/21

31  
32 **Lease Approval Report:** Elizabeth Handwerger discussed any leases approved  
33 over the past month.

34 A. 14810 Trinity Fall Way was approved for a 12 month lease to begin  
35 10/10/21.

### 36 **Announcements**

37 A. Clubhouse Announcement

38 i. The Board is currently looking into costs for hand dryers so paper towels  
39 can't be used to clog toilets or vandalize the bathrooms.

40 ii. The Board is reviewing costs for card readers on bathrooms.

41 iii. The Board is considering the need and cost for a security guard on  
42 premise on weekends and some weekdays.

43  
44 Next meeting will be held on Tuesday 10/19/2021 at 6pm at Bayside Church as  
45 well as a teleconference bridge.

### 46 **ADJOURNMENT**

47  
48 There being no further business, a **motion** was made by Mike and **seconded** by  
49 Vicki to adjourn the meeting. Meeting was adjourned at 7:46 pm.

1 **The motion passed unanimously.**

2

3 Respectfully submitted,

4

5 Elizabeth Handwerger, CAM

6

7