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**Board of Directors Meeting
Del Tierra HOA
July 20, 2021
APPROVED MINUTES**

CALL TO ORDER

The meeting was called to order at 6:15pm

DETERMINATION OF A QUORUM

A quorum was confirmed with Michael Lynch, Vicki Hommel, Megan Silvestri , Kasey Wright and Robert Tenhaaf. Justin Patterson was also present.

CONFIRMATION OF PROPER MEETING NOTICE

Notice was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

MINUTES

A motion was made by Mike and seconded by Vicki to approve the June 15, 2021 Board of Director Minutes. **Motion passed unanimously.**

Review board of directors meeting process and rules: Mike provided details on meeting process and member interaction during the meeting. A motion was made by Mike and seconded by Vicki to seat the officer positions the same as the previous year. **Motion passed unanimously.**

Board member reports:

- a. Financial: Bob reviewed the financial report for June.
- b. Hearing Committee: Hearing Committee Meeting is the second Wednesday of each month.

OLD BUSINESS:

a. Community Improvement:

- a. Heating of pool: No Update
- b. Mulch Discussion: Two proposals received, Ramco and Cepra. Ramco is \$17285 and Cepra is \$13770 for common area, \$1980 for playground, \$1410 bed edging to keep mulch in, and proposal of \$1050 to remove mulch and install viburnum near playground gate as a better alternative. Motion made by Mike to approve Cepra bids totalling \$18210, seconded by Vicki, **motion passed unanimously.** Additional motion by Mike and seconded by Vicki to approve a total cost of \$2248 by Cepra for improvements to tot lot area drip lines, sand and decorative rocks around drains. **Motion passed unanimously.**
- c. Onsite management representative: Bids received from Tropical Isle , C&S Management and PCM. Tropical Isle and C&S to provide CAM onsite for 25hrs a week and PCM to continue with Justin as Portfolio manager with administrative staff member onsite 25hrs a week. Tropical Isle \$74,750, C&S \$75,879, and PCM \$90,000. A

1 motion was made by Bob and seconded by Vicki to approve the
2 proposal from C&S, ***motion passed unanimously.***

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4 **NEW BUSINESS:**

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6 **A. Community Improvement:**

- 7 a. Onsite Office preparation: Mike obtained proposals for setting up
8 the office with Computer equipment and furniture Motion was made
9 by Mike and seconded by Vicki to approve a total cost of \$2881.56.
10 ***Motion passed unanimously.***

11
12 **CCR Violations:** Violations to be Considered by Hearing Committee at the next
13 meeting after the Board meeting in which they are approved.

- 14
15 A. Violations: A motion was made by Mike and seconded by Vicki to fine
16 each first-time offense vehicle noted in front of homes by Sarasota
17 Security in the amount of \$50.00 , first time repeat offenders \$100, repeat
18 Trailer parking \$550, Repeat Commercial vehicle violation \$200, First time
19 Commercial Vehicle, repeat ARC violation \$500 conditional on picture of
20 actual removal, and \$25 for first time trash cans violations, and \$50 for
21 multiple time trash can violations, and \$100 for repeat multiple violations.
22 ***Motion passed unanimously.*** .

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24 **Architectural Review Committee:** None

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26 Next meeting will be held on Tuesday 8/17/2021 at 6pm at Bayside Church as
27 well as a teleconference bridge.

28
29 **ADJOURNMENT**

30 There being no further business, a motion was made by Mike and seconded by
31 Vicki to adjourn the meeting. Meeting was adjourned at 7:25 pm.

32 ***Motion passed unanimously***

33 Respectfully submitted

34
35
36 Justin Patterson, Recording Secretary
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